**AALAS District 6 Conference**

**April 11-12, 2019**

Hosted by CBAALAS at the Chicago Marriott-O’Hare

# **Scientific Abstract, Vendor Abstract, SHELAC, and Poster Submission Form**

Submit 1 form per presentation/poster

**SUBMIT BY MARCH 11, 2019!!!**

Thank you for your interest in presenting at the 2019 AALAS District 6 Conference. Please carefully fill out this submission form and return it via email to CBAALAS at CBAALASmail@gmail.com by **March 11, 2019**. You will be notified by March 25, 2019 if your submission has been accepted for presentation at the meeting. Please note that time is limited for Abstract and SHELAC presentations. Though rare, not all Abstract and SHELAC submissions may be accepted and will be chosen based on content and date of submission. For Vendor Abstracts, priority will be given to meeting sponsors and early registrants.

1. What are you submitting? Check one.

 [ ]  Scientific/Technical Abstract: 5-15 minute presentation

 [ ]  Vendor Abstract: 5-15 minute presentation

 [ ]  SHELAC (Short Helpful Exercise in Laboratory Animal Care): 5 minute presentation

 [ ]  Poster ($100 Prize for Best Poster!)

 \*Poster size should be 56” wide X 42” high OR 48” wide X 38” high. Posters exceeding these

 dimensions will not be accepted.

1. While considering allowing a short time for questions, how long will your presentation take? (Not applicable for posters. Poster presenters should be available during the morning refreshment break to answer questions about their posters.)

 [ ]  5 Minutes (SHELAC or Abstract)

 [ ]  10 Minutes (Abstracts only)

 [ ]  15 Minutes (Abstracts only)

 [ ]  N/A (Posters only)

1. Please fill out the following contact information for the presenting author. Include credentials (e.g. DVM, PhD, CMAR, etc) after the author’s name. This is how the author’s name will appear in the meeting program.

Presenting Author’s Name:

Company Name:

Email Address:

Phone Number:

Cell Number\*:

Mailing Address:

For abstract and SHELAC presenters only (not necessary for posters), please provide a short bio here for introduction at the meeting:

1. Please fill out the following information about this submission. Include credentials for co-authors. Include company affiliation for each author if different than presenting author. Please bring your presentation with you the day of the conference on a flash drive and plan to arrive a minimum of 15 minutes prior to the start of the Abstract/SHELAC presentation session.

Author(s):

Title of Presentation or Poster:

Abstract (No more than 250 words):

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**To be filled out by CBAALAS Council**

Submission accepted for presentation? [ ]  Yes [ ]  No

Reason submission was not accepted:       [ ]  N/A

Presentation is scheduled for: [ ]  Thursday, April 11, 2019 at       in the       room.

 [ ]  Friday, April 12, 2019 at       in the       room.

Please bring your presentation on a flash drive and arrive by no later than       on the day of your presentation.

Duration of presentation not to exceed       minutes.

\*Cell phone numbers are requested only for the purpose of contacting you the day of the conference and will not be shared with third parties.